

Jerome Delvin  
District 1  
Shon Small  
District 2  
Will McKay  
District 3

## Board of County Commissioners

Jerrod MacPherson  
County Administrator

Matt Rasmussen  
Deputy County Administrator



**Notice: Meeting provided in-person, by live-broadcast and telephonically via WebEx as follows:**

Live-Broadcast @ link below:

<https://www.co.benton.wa.us/agenda/commissioners>

**AGENDA**  
**BOARD OF BENTON COUNTY COMMISSIONERS**  
**Regular Board Meeting**  
**Tuesday, December 20, 2022, 9:00 a.m.**  
**Benton County Courthouse, Prosser, WA**

**9:00 AM**      **Call to Order**

**Pledge of Allegiance**

**Approval of Minutes**  
❖ **December 13, 2022**

**Review Agenda**

**Consent Agenda**

**Auditor**

a.    Establishing a Salary Grade for the License/Recording Manager

**Commissioners**

- b. Line Item Transfer, Fund No. 0010, Dept. 115 to 109
- c. Line Item Transfer, Fund No. 0010, Dept. 115 to 138
- d. Line Item Transfer, Fund No. 0010, Dept. 115 to 123
- e. Appointment of Tom Thoreson to the Kiona Irrigation District
- f. Appointment of Thomas Sexton to the Benton County Noxious Weed Control Board

**District Court**

- g. 4<sup>th</sup> Amended Agreement w/nCourt for Online/Web-based Payment Collections

**Facilities**

- h. Line Item Transfer, Fund No. 0010, Dept. 110

**Human Resources**

- i. Creation of Lead Hazardous Waste Position Classification and Salary Placement in Public Works
- j. Creation of Hazardous Waste Technician Classification and Salary Placement in Public Works
- k. Creation of Forensic Pathologist Position Classification and Salary Placement in Coroner's Office
- l. Creation of Part-Time Autopsy Technician Classification and Salary Grade in Coroner's Office

**Human Services**

- m. Line Item Transfer, Fund No. 1040, Dept. 000

**Information Technology**

- n. License Renewal w/CompuNet Covering Software & Equipment
- o. 1-Year Renewal of On Base Maintenance & Subscription – Authorize Invoices from i3 ImageSoft
- p. Copier Lease Agreement w/Ricoh USA for Assessor & Auditor Offices
- q. Copier Lease Agreement w/Ricoh USA for Risk Management
- r. Copier Lease Agreement w/Ricoh USA for Coroner
- s. Copier Lease Agreement w/Ricoh USA for Superior Court Administration
- t. Purchase of Ninety-Seven Laptops & Accessories from Dell Inc.

**Juvenile**

- u. Adopting Franklin County Flat Monthly Payments for 2023 Operations & Facilities Budget

**Planning**

- v. Purchase of Water Meters From General Pacific, Inc. for 2023

**Purchasing**

- w. Ratification of Contract w/Banlin Construction for Boarding Up of Former KGH Site
- x. First Amended Contract w/Intermountain Cleaning Services for Voting Center Janitorial Services
- y. 2<sup>nd</sup> Contract Amendment w/Intermountain Cleaning Services for County-Wide Janitorial Services
- z. Contract w/Moon Security, Inc. for Fire & Security Monitoring for Multiple Benton County Locations
- aa. Contract w/MMEC Architecture & Interiors for the Justice Center Wayfinding Project
- bb. Second Amendment to Agreement w/NaphCare, Inc for Health Care Services @ the Jail

**Superior Court**

- cc. Contract w/Ana Armijo for Interpreter Services
- dd. Contract w/Columbia Basin Interpreting/Translation Services for Interpreter Services
- ee. Participation Position Allocation for Adult & Juvenile Drug Court Programs & Adopting At Risk Youth Population Percentage Split for Functional Family Therapy and Other Programs
- ff. Adopting Percentage Rates for Salaries, Benefits & Information Technology Assessments
- gg. Interlocal Agreement Regarding Information Technology Services w/Franklin County

**Treasurer**

- hh. First Amended Contract w/GovEase Auction for Conducting Online Property Tax Foreclosure Sales

**Public Comment** ~for public engagement during Commissioners' meetings, please use the public comments phone line @: Dial: 509 460-4941

**Scheduled Business**

Creating the Job Classification & Establishing the Salary Grade for Accreditation Coordinator Position in the Sheriff's Office ~ Sheriff Croskrey & Undersheriff Law

Setting County Salary Threshold for Non-Bargaining Positions to be Classified as Exempt from Overtime ~ C Nave

Benton County Non-Bargaining Employees, Managers & Administrators General Wage Increase ~ C Nave

Public Safety Sales Tax Education Contract w/ Desautel Hege, Inc. ~ S Palmus

**Other Business**